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**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #3  
P.O. BOX 1233  
TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN  
BLenheim, NEW JERSEY 08012**

**MINUTES  
REORGANIZATION MEETING  
03/01/17**

The reorganization meeting of the Board of Fire Commissioners, District #3 was held on March 1, 2017, at Blenheim Fire Company, located at 34 Almonesson Road, Blenheim New Jersey.

The reorganization meeting was called to order by Chairman Stires, at 6:25 p.m. A roll call was taken:

COMMISSIONER FOGLIO	PRESENT
COMMISSIONER JOWETT	PRESENT
COMMISSIONER PAFFENROTH	PRESENT
COMMISSIONER STIRES	PRESENT
COMMISSIONER TARVES	PRESENT

Also in attendance: Harry Nerozzi, Accountant; Mr. Chris Long, Solicitor; Chief Gary Smith, Firefighter Lee Collins, and Ellen Reese.

**SWEARING IN OF ELECTED COMMISSIONERS:**

On February 18th, 2017 Tom Jowett and Laura Paffenroth were re-elected to a new three year term. (Election results were 132 votes for Commissioner Jowett and 127 votes for Commissioner Paffenroth). Chris Long gave the oath of office to Tom Jowett and Laura Paffenroth and they were sworn in as Commissioners. The budget did pass by a vote of 100 yes to 36 no.

**REORGANIZATION:**

**Nomination for Officers:**

Chairman:	Don Stires
Vice-Chairman:	Tom Jowett
Secretary:	Amy Tarves
Treasurer:	Amy Tarves

Commissioner Paffenroth made a motion for the nomination of Chairman, seconded by Commissioner Foglio. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES

COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

Commissioner Paffenroth made a motion for the nomination of remaining Officers, seconded by Commissioner Foglio. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

Chairman Stires made the following duties appointments:

Training:	Commissioner Paffenroth
Building:	Commissioner Jowett
Insurance:	Commissioner Paffenroth
Trucks:	Commissioner Stires
Radios:	Commissioner Jowett
Portable Equipment:	Commissioner Foglio
Uniforms:	Commissioner Foglio
Water Supply:	Commissioner Jowett
Medical:	Commissioner Paffenroth
Fire Official:	Commissioner Jowett
Audit:	Commissioner Paffenroth
Administrative Duties: (Including: payroll/bill payment/vouchers/advertising)	Commissioner Tarves
Computers:	Harry Nerozzi
Elections:	Commissioner Paffenroth
Correspondence:	Ellen Reese

A motion was made by Commissioner Foglio to accept the duties appointments as listed. Commissioner Jowett seconded the motion. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

**RESOLUTIONS:**

Solicitor Long had prepared various resolutions for 2017 for the Board's approval. Chairman Stires requested a motion to approve the resolutions as indicated:

Resolution Designating Attorney (pursuant to RFP): Christopher Long – 1 year;  
Resolution Designating Accountant/CPA: Harry Nerozzi – 1 year;  
Resolution Designating Insurance Consultant: Hardenberg Insurance Company – 1 year  
Resolution Designating Auditor: Bowman & Company – 1 year;

A motion was made by Commissioner Tarves and seconded by Commissioner Paffenroth. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

Resolution designating Clerk of the Board: Ellen Reese, for a term of 1 year. A motion was made by Commissioner Foglio and seconded by Commissioner Paffenroth. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

Resolution of Appointment: for the Deposit of Funds: TD Bank  
For publication: Courier-Post

A motion was made by Commissioner Foglio and seconded by Commissioner Tarves. By a voice vote all were in favor.

Resolution designating the first Wednesday of each month shall be the regular meeting date for the Board of Fire Commissioners for the year 2017. The workshop shall be held from 6:00PM until 6:30 PM, and the start of the regular meeting shall begin at 6:30 PM: A motion was made by Commissioner Tarves and seconded by Commissioner Foglio. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES

COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

Resolution appointing Harry Nerozzi to serve as designated Official for the New Jersey GovConnect Program. A motion was made by Commissioner Foglio and seconded by Commissioner Jowett. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

There being no further business, a motion to adjourn the workshop was made and approved unanimously. The regular meeting followed.

Respectfully submitted:



Amy Tarves, Commissioner  
Board of Fire Commissioners, District #3

Dated: 03/31/2017