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**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #3
P.O. BOX 1233
TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN
BLenheim, NEW JERSEY 08012**

**MINUTES
REGULAR MEETING
04/03/19**

The regular meeting of the Board of Fire Commissioners, District #3 was held on April 3rd, 2019, at Blenheim Fire Company, located at 34 Almonesson Road, Blenheim New Jersey. The meeting was called to order by Chairman Stires, at 6:30 p.m. A roll call was taken:

COMMISSIONER FOGLIO	PRESENT
COMMISSIONER JOWETT	PRESENT
COMMISSIONER PAFFENROTH	PRESENT
COMMISSIONER STIRES	PRESENT
COMMISSIONER TARVES	PRESENT

Also in attendance: Harry Nerozzi, Accountant, Solicitor Chris Long, Chief Jonathan Smith, Gary Smith, Lee Collins and Ellen Reese.

MINUTES:

The minutes for the March Reorganization Meeting and the Regular meeting were reviewed. Commissioner Stires asked for a motion to adopt the minutes. A motion was made by Commissioner Foglio and seconded by Commissioner Jowett. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

NEW BUSINESS:

1. A motion was made by Commissioner Foglio and seconded by Commissioner Paffenroth to renew a Maintenance Agreement with GenServe covering the generator, at an annual cost of \$585.00. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES

COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

2. Commissioner Jowett said the building roof is leaking. It is 18-20 years old. It is a rubberized roof and the seams are opening causing the leaks. The deck underneath is rotted. There are three air conditioners units on the existing roof. A price is needed for replacement of roof and the air units. The Commissioners authorized Commissioner Paffenroth to devolve the scope of work and issue RFP. She will prepare and then advertise for an engineer search. Proposals will be due back to Solicitor Long by mid May to bring to the June meeting. The three air conditioner units will not be put back on the new roof. They will be addressed separately.
3. A motion was made by Commissioner Paffenroth and seconded by Commissioner Foglio to adopt a resolution to use RFP for engineers for roof, using the Camden County template for the RFP and bid if needed. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

OLD BUSINESS: None.

INSURANCE: A presentation of the insurance quotes was presented by Bonnie Ridolfino, Director from Hardenbergh Insurance. Also in attendance from Hardenbergh was Danielle Colaianni, Supervisor and Jennifer Olson, Account Manager. JIF did not quote. The review included looking at the ESIP and VFIS proposals. The VFIS quote puts us in assigned risk. The ESIP quote was less than a \$37.00 increase over prior year. This includes the additional accident insurance for the volunteers. A motion was made by Commissioner Foglio and seconded by Commissioner Paffenroth to award the renewal to ESIP, at a cost of \$24,537.39. A roll call was taken.

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

WATER SUPPLY: No report.

FIRE OFFICIAL: Solicitor Long has sent a letter to George Genzel, Chairman Chews Landing for status report on Fire Official duty request. Chris will follow up by April 10 for response.

CHIEF'S REPORT: Chief Jonathan Smith reviewed his report. A motion was made by Commissioner Stires and seconded by Commissioner Jowett to accept the report. A roll call was taken.

COMMISSIONER FOGGIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

The motion carries.

Chief Jonathan Smith thanked former Chief Gary Smith for his years of service.

PORTABLE EQUIPMENT: No report.

COMPUTERS: Commissioner Jowett reported an issue with the website. He will need to work with the past Chief Smith to get this corrected.

MEDICAL: No report.

UNIFORMS: Chief Smith needs two full sets of gear. He is trying to obtain them with Safer Grant funds. He will advise us next month. Chief Smith said the inventory for Class A uniforms is low. He will research and get information for the May meeting.

TRAINING: No report.

TRUCKS: No report.

RADIO: No report.

FIREFIGHTER'S EQUIPMENT: No report.

TREASURER'S REPORT: Commissioner Stires requested a motion to dispense funds in the amount of \$20,243.30 (attached) for the billing month of March 2019. A motion was made by Commissioner Stires and seconded by Commissioner Jowett. A roll call was taken:

COMMISSIONER FOGLIO	YES
COMMISSIONER JOWETT	YES
COMMISSIONER PAFFENROTH	YES
COMMISSIONER STIRES	YES
COMMISSIONER TARVES	YES

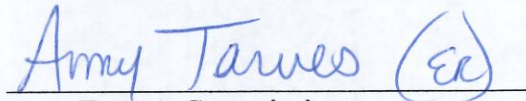
The motion carries.

PUBLIC PORTION: None.

GOOD OF THE BOARD: None.

There being no further business a motion to adjourn was made by Commissioner Foglio and seconded by Commissioner Jowett and approved unanimously. The meeting adjourned at 7:35 P.M.

Respectfully submitted:



Amy Tarves, Commissioner
Board of Fire Commissioners, District #3

Dated: 04/30/2019